

# Food Safety Management System & Good Manufacturing Practice (GMP) Implementation & Documentation

## OBJECTIVE

- ❶ To understand the documentation structures of ISO 22000:2018 standard requirements
- ❷ To get prepared for establishing ISO 22000:2018 documentation
- ❸ To understand the advantage of documentation

## GENERAL INFORMATION

**Venue:** ACI Training Venue

**Duration:** 1 Day

**Language:** Cantonese supplemented with English material

**Methodology:** Presentation, work-groups discussion and exercise

**Certificate:** Certificate of successful completion will be issued to delegates who have attended full course

## WHO SHOULD ATTEND?

Food Safety management personnel, managers & consultants who need to implement or develop the Food Safety management system.

Delegates are better to have basic knowledge of ISO 22000:2018

## COURSE CONTENT

- ❶ ISO 22000:2018 requirements for documentation and why documentation required
- ❷ Process approach to create practical documents
- ❸ System Documentation (Food Safety Manual, Food Safety Policy, Food Safety Objectives & Food Safety procedures, work instruction, etc.)
- ❹ Updating and Maintenance of Food Safety documentation management system

# 食品安全管理體系

# 和良好製造規範有效應用(GMP)

# 執行與文件處理訓練課程

## 培訓目的

- 1 了解 **ISO 22000:2018** 標準對文件結構的要求
- 2 為建立 **ISO 22000:2018** 文件做好
- 3 準備了解文件建立的好處

## 培訓詳情

**地點:** ACI 訓練中心

**時間:** 一天

**課程語言:** 廣東話授課輔以英語教材

**上課模式:** 講解、工作小組討論與練習

**證書:** 高出席率之學員將獲頒發課程完成證書乙張

## 培訓對象

需要推行或發展食品安全管理系統之人員、經理、教育人員和顧問

已對 **ISO 22000:2018** 有基本認識之人員

## 培訓內容

- 1 **ISO 22000:2018** 對文件的要求及為何有此要求
- 2 過程方法以建立實用文件
- 3 系統文件（食品安全手冊，食品安全方針，食品安全目標和程序，工作指導等）
- 4 更新和維護食品安全文件管理體系