

# 資產管理體系

## ISO 55001:2014

### 內部審核員培訓



#### 培訓目的

- 1 了解資產管理體系之申請程序
- 2 了解內部審核之重要性及內部審核員之責任
- 3 計劃及執行內部審核

#### 培訓詳情

**地點:** ACI 訓練中心

**時間:** 2 天

**課程語言:** 廣東話授課輔以英語教材

**上課模式:** 講解、工作坊及個案分析

**證書:** 完成課程之學員將獲頒發課程完成證書乙張

#### 培訓對象

被委託推行或監管資產管理體系之人員、經理、教育人員和顧問

需要涉及 ISO 資產管理之教育人員和顧問

已完成 TA2 訓練課程之學員

被委託實施資產管理系統內部評估之員工

#### 培訓內容

- 1 文件檢閱
- 2 內部與外部審核之比較
- 3 資產管理系統之審核 (包括審核方法、準備、審核技巧和報告)
- 4 內部審核結果評估和報告

# Asset Management System

## ISO 55001:2014



## Implementation & Documentation

### OBJECTIVE

- ❶ To understand the documentation structures of ISO 55001 standard requirements
- ❷ To get prepared for establishing ISO 55001 documentation
- ❸ To understand the advantage of documentation

### WHO SHOULD ATTEND?

Asset management personnel, managers & consultants who need to implement or develop the Asset Management System.

Delegates are better to have basic knowledge of ISO 55001

### GENERAL INFORMATION

**Venue:** ACI Training Venue

**Duration:** 1 day

**Language:** Cantonese supplemented with English material

**Methodology:** Presentation, experience sharing, exercise and discussion

**Certificate:** Certificate of Successful Completion will be issued to delegates who have attended full course

### COURSE CONTENT

- ❶ ISO 55001 requirements for documentation and why documentation required
- ❷ Process approach to create practical documents
- ❸ System documentation
- ❹ Updating and Maintenance of Asset Management System